



JACOB LOVERIN

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465 Union Street, Marshfield, MA 02050

SKILLS

- PROBLEM SOLVING
- POINT OF SALE KNOWLEDGE
- CASH HANDLING
- CREATIVE PROJECT PLANNING
- LEADERSHIP

EDUCATION

BOSTON COLLEGE HIGH SCHOOL
DORCHESTER, MA

- EXPECTED GRADUATION IN 5/2026
HIGH SCHOOL DIPLOMA

ACCOMPLISHMENTS/ HOBBIES/INTERESTS

- TENNIS: VARSITY & JV
- ART
 - RESTORATION
 - PAINTING & DRAWING
- COMMUNITY SERVICE
 - ALL DORCHESTER SPORTS & LEADERSHIP
 - ST. LOUIS PROJECT- BC HIGH
- BUSINESS & INVESTMENT CLUB
- ENVIRONMENTAL SCIENCE CLUB
- PING PONG & PICKLEBALL CLUB
- TRAVEL
- SOCCER
 - BC HIGH
 - CLUB TRAVEL TEAMS, 9 years
 - SCITUATE TRAVEL TEAMS, 13 years
- MUSIC
 - DRUMS, GUITAR, SAXOPHONE, PIANO

PROFESSIONAL SUMMARY

Positive, active employee always ready to help team members by taking on additional tasks. Skilled at making customers feel welcome and answering any concerns. Efficiently maintain all service standards and follow service regulations and guidelines. Calm and level-headed in all types of situations. Polite and positive with exceptional telephone etiquette. Proficient in assisting guests with reservations/scheduling, questions and payment. Easily adaptable to change and able to perform well under pressure.

WORK HISTORY

Scituate Racquet & Fitness Club - Reception Desk

Scituate, MA • 09/2022-Present

- Greet incoming visitors and customers professionally and provide friendly, knowledgeable assistance
- Answer inquiries and resolved issues, both in person and via telephone calls
- Schedule court-time and lessons for multiple sports and instructors. Balancing availability and customer requests when scheduling appointments
- Collected and recorded payments from clients, updating account balances through automated software system

Scituate Racquet & Fitness Club - Tennis Teacher/Assistant Pro

Scituate, MA • 09/2021-Present

- Assistant Tennis Pro/Teacher for 5-14 year old Kids Clinics. Running drills; promoting a fun, energetic and organized class for beginner level tennis students.
- Tennis drills and teaching during weekly summer camps and clinics. Creating games, useful tips and techniques in an organized small class setting for children ages 5-10 years, and later up to 15 year olds.

All Dorchester Sports & Leadership - Volunteer

Dorchester, MA • Winter 2022 - Present

- Leading sports and group activities during summer camp program
- Assisting children with homework and studying after school
- Various tasks to assist program directors - activity organizing and set up, clean up after activities and program, greeting children and parents.